

Date – 7th April 2020

Kasiga – Guidelines for Online Classes

Dear Parents,

Greetings from Kasiga School!

Thank you for your cooperation for starting online classes for our students. The teachers have succeeded in making online learning effective.

However, the increase of internet usage by students calls for guidance on appropriate online conduct while using the platform for online classes. Some guidelines for the students to use the MS Team platform or other online services for that matter would be:

1. Students shall be courteous and respectful of others.
2. Profanity, vulgarity, obscenity, or language that is harassing, derogatory, or otherwise inappropriate for the classroom environment is not permitted.
3. Students shall notify a teacher or school administrator in the event inappropriate material is inadvertently accessed.
4. Students shall acknowledge that they have no right or expectation of privacy with respect to their use of school technology.
5. The School administration can retain the right to access and monitor the activities and files of all users, at any time, and for any reason.

Let our children learn to use this online platform and not to misuse it. The use of this online platform may be revoked at any time by the school administration for violation of this policy or for engaging in any inappropriate use.

We request you to share the above with your wards and reiterate the importance of being safe and secure in the digital world.

Regards,
Sonali Sinha
Head of School